

Job Opportunity: Working Student – Finance Department

- Company: WINS Global Consult GmbH
- Location: Hybrid work in Berlin
- Position Type: Part-time (Working Student)
- Start date: 01.02.2025

About Us

WINS Global Consult is a leading organisation in development cooperation, partnering with international donors and government agencies to deliver impactful projects worldwide. Our Finance Department ensures effective management of financial resources, ensuring compliance with donor requirements and supporting the sustainability of our incentives whilst balancing the profitability of the business.

We are looking for a motivated and detail-oriented **Working Student** to join our Finance Department, where you will gain practical experience in financial management, donor reporting, and operational processes.

Your role

As a Working Student in the Finance Department, you will play a critical role in supporting the financial operations of development projects, assisting with donor compliance, and ensuring accurate financial management.

What You'll Do

Financial Management & Reporting

- Assist in the preparation of financial reports for donor-funded projects.
- Support the reconciliation of accounts, project budgets, and expense tracking.
- Help ensure accurate financial documentation and compliance with donor requirements.

Budgeting & Analysis

- Assist in the preparation of project budgets and forecasts.
- Support analysis of project costs, spending patterns, and budget variances.

Compliance & Audit Support

- Organize and maintain financial records to ensure accuracy.
- Help ensure adherence to financial guidelines and donor regulations.

Operational Support

- Assist in improving financial processes and systems for efficiency.
- Coordinate communication with donors or partners regarding financial queries and documentation.

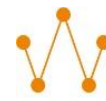
What We're Looking For

We're seeking a motivated and organized student currently enrolled in one of the following fields (or related areas):

- Finance or Accounting (Personal interest in grant management experience is a plus)
- Economics
- Business Administration (finance focus)
- Public Administration
- Development Studies (with finance-related coursework)

What You'll bring

- Familiarity with donor-funded project frameworks and reporting requirements is a plus.
- Basic knowledge of financial reporting, budgeting. Grant management is a Plus.
- Proficiency in Microsoft Excel and other financial tools; experience with accounting software is a plus.
- Analytical skills to support budgeting, expense tracking, and financial reporting.
- Strong attention to detail and the ability to meet deadlines in a fast-paced environment.
- Excellent organisational and communication skills.
- Fluent in English, (German is a plus).



WINS

Global Consult

What We Offer

- Flexible work hours that align with your academic schedule
- Mentorship and training from experienced finance professionals in development cooperation
- Opportunities to contribute to global development initiatives while developing your financial expertise
- Hands-on experience with donor reporting, budgeting, and compliance processes.
- A collaborative and mission-driven work environment.

Ready to Apply?

Send your CV and a brief cover letter explaining your interest in the role to bewerbung@wins-consult.de. Applications will be reviewed on a rolling basis, so don't wait - apply today!

Join us in streamlining operations and building efficient systems to support impactful development projects world-wide!